

MOBILE PHONES POLICY



PURPOSE

To explain to our school community Frankston Heights Primary Schools policy requirements, and expectations regarding the safe and appropriate use of personal mobile devices by students, at school or during school activities.

SCOPE

This policy applies to:

1. All students at Frankston Heights and,
2. Students' personal mobile devices brought onto school premises during school hours.

DEFINITIONS

Personal mobile devices are portable computing and communication devices such as smartphones, tablet computers and smart watches that allow messages to be sent and received.

POLICY

Frankston Heights Primary School understands that students may bring a personal mobile device to school, particularly if they are travelling independently to and from school or to extra-curricular activities.

- During school hours, personal mobile devices must be switched off, and handed to the front office upon arrival at school. The mobile device can be collected at the end of the school day. Mobile devices are to remain switched off until students leave the school premises.

Personal mobile device use

Personal mobile devices must not be used:

- to send inappropriate, harassing or threatening messages or phone calls
- to engage in inappropriate social media use including cyber bullying
- to capture video or images of people, including students, teachers and members of the school community when they are on school premises.

Students who use their personal mobile device inappropriately at school may be issued with consequences consistent with our school's Student Engagement and Wellbeing, Bullying Prevention and Behaviour Management Policies.

In circumstances where a student does not hand their personal mobile device into the office, the device will be confiscated and stored securely at the front office. The mobile device will usually be returned to the student or their parent/carer at the end of the school day.

Students **are not** permitted to access their personal mobile devices during recess and lunchtime.

Insurance

Students are responsible for their personal mobile device. Please note that Frankston Heights Primary School does not have accident insurance for accidental property damage. Students and their parents/carers are encouraged to obtain appropriate insurance for valuable items,

including personal mobile devices that may be brought to school. Students are responsible for items brought to school.

Camps and excursions

Students will not be allowed to bring their personal mobile device on school camps or excursions. Frankston Heights will provide students and their parents/carers with information about items that can be brought to special activities and events.

COMMUNICATION

This policy will be communicated to our school community in the following ways:

- Available publicly on our school's website
- Reminders included in the school newsletter
- Hard copy available from school administration upon request.

RELATED POLICIES AND RESOURCES

- FHPS Student Engagement and Wellbeing Policy
- FHPS Bullying Prevention Policy
- FHPS Behaviour Management Policy and Procedures
- Policy Advisory Library: [Mobile Phones — Student Use Policy](#)

POLICY REVIEW AND APPROVAL

Policy last reviewed	February 2024
Approved by	Principal
Next scheduled review date	February 2025