

## 2023 PARENT PAYMENTS AND BOOKLISTS



Dear parent/guardian,

Frankston Heights Primary School is looking forward to another great year of teaching and learning and would like to advise you of our voluntary financial contributions for 2023.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support. This makes a huge difference to our school and the programs we can offer. Within our school this support has allowed us to keep the cost of items and activities to a minimum and affordable for parents.

This letter outlines where parent contributions towards the overall costs significantly help children to have a broad range of teaching and learning programs over an extensive curriculum, providing students with a high-quality curriculum for the best educational outcomes.

In 2022, our school spent \$100,000 on curriculum consumables that our teachers provided for your children in their classroom to deliver the highest quality learning programs every day.

Our specialist lessons were \$35,000 to implement. \$12,000 alone was spent on purchasing new Musical Instruments for all children to learn. In 2023, the addition of science specialist lessons will increase the costs further.

\$90,000 was spent to increase the number of computers that students use every day for their learning, in Years Prep-Year 6. This has provided students with a dedicated device which they use and complete work on which is provided by the school.

In addition to new computers, the school spent \$51,000 on buying new iPads, new Interactive TVs mounted in classrooms and purchasing computer app subscriptions that are essential to your child's learning in English and Mathematics and all curriculum areas.

Thank you for your contribution to the building fund and the library fund as part of the payment contributions this year. We received \$10,000 from families towards our building fund in 2022. This amount paid for the upgrade of new heating and cooling in our school hall.

Additional library resources have cost \$15,000, and include the free birthday book every child receives on their birthday. The payments received from parent contributions this year for our Library fund have helped pay for the upgrade of reading materials.

Parent contribution towards these yearly expenses is sincerely appreciated.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

CHERYL CLARK  
PRINCIPAL

ROB COLCOTT  
SCHOOL COUNCIL PRESIDENT

<b>Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum</b>	<b>Amount</b>
Grade 6 stationery & books	\$80.00
Classroom consumables, materials & equipment <ul style="list-style-type: none"> <li>• Art – paint, crayons, canvas, glitter, coloured paper</li> <li>• Science – chemicals</li> <li>• Mathematics – numeracy blocks</li> <li>• English – book boxes</li> <li>• Sports – equipment</li> </ul> Online subscriptions <ul style="list-style-type: none"> <li>• Mathletics</li> <li>• Reading Eggs</li> <li>• Essential Assessment Literacy &amp; Numeracy</li> <li>• Sound Waves</li> <li>• Lexile</li> <li>• Whuska</li> <li>• Seesaw</li> <li>• Britannica</li> </ul>	\$195
ICT devices – provision of devices from the shared classroom sets	\$80
<i>Printing and photocopying of worksheets and learning materials</i>	\$10.00
<b>Total Curriculum Contributions</b>	<b>\$365.00</b>

<b>Other Contributions - for non-curriculum items and activities</b>	<b>Amount</b>
<b>Building fund.</b> A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure (once per family)	\$50.00
<b>Library fund.</b> A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure (once per family)	\$50.00
<b>Tax Deductible Contributions Total</b>	<b>\$100.00</b>

### **Extra-Curricular Items and Activities – provided on a user-pays basis**

Frankston Heights Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

These will include events such as: School Camps, Swimming Program, Private Music Lessons, Academic Competitions ARTS experiences, Incursions, Excursions and other whole school events.

Further details and costing for these events will be provided to families as each event is scheduled. Frankston Heights Primary School provides as much notice as possible for each event to ensure families have adequate time for payments.

### **Financial Support for Families**

Frankston Heights Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- Centrepay for Families receiving Centrelink Benefits
- Fortnightly Payment plans via Bpay

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Cheryl Chiswell, Business Manager

Ph: 03 9783 4988 Email: [frankston.heights.ps@education.vic.gov.au](mailto:frankston.heights.ps@education.vic.gov.au)

## YEAR 6: 2023 Parent Payments & Student Booklist

Please complete the below details and return to the school office by: **Friday 28<sup>th</sup> October.**

Please note: payment can be made at the time of submitting your child’s form however full payment is due by: **Friday 25<sup>th</sup> November.**

Please see below payment options.

<b>Year 6 Student Name:</b>
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Please calculate your total amount payable in the table below in accordance with your family.

Student Curriculum Items to be paid **per child and has been calculated for you.**

Please add the Building Fund & Library Fund to **one child’s booklist.** These amounts are paid **per family.**

Category	Totals
Curriculum Contributions	\$365.00
Other Contributions	
Building Tax Deductible	\$50.00
Library Tax Deductible	\$50.00
<b>Total</b>	<b>\$</b>

### Payment methods

- EFTPOS – either at the school office or via telephone.
- BPAY – please obtain Bpay details from our office via email.
- Centrepay – please obtain a form from the office via email.

*Parents opting to use centrepay are not required to have full payment made by Friday 25<sup>th</sup> November however payment deductions must be arranged with the school office prior to this date.*

Once orders have been placed through the school, booklist packs will be delivered to your child’s classroom prior to school starting in 2023. Parents are not required to collect these items from the school.

Orders not paid prior to the start of 2023 (excluding Centrepay) will be ordered and held at the school until payment is received. Late orders can be accepted however delays may occur with receiving the items prior to your child starting school.

### Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department’s Parent Payments Policy and Guidance, Financial Help for Families Policy, and any other relevant information.]

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.