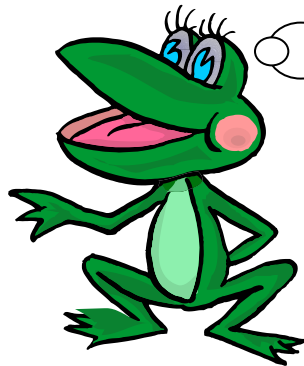


Frankston Heights Primary School



Way to go!



Making good
choices at
school is the
“way to go!”

This book belongs to: _____



Dear Parents

The school community at Frankston Heights is committed to ensuring that a safe, supportive and positive environment is created and maintained to meet the needs of all students. It is designed to enhance the development of positive relationships between, students, teachers, parents and other members of the school community.

All students are strongly encouraged to accept responsibility for their own actions. Appropriate and acceptable behaviour, within the classroom and playground, is the expectation of everyone.

This booklet is designed to assist each child in the appropriate ways to behave whilst attending Frankston Heights Primary School. The rights of every student are promoted through the development of social skills.

Please take the time to read this booklet and reinforce it with your child. It is important that every child understands the importance of being responsible for their actions and accepting the consequences related to inappropriate or unacceptable behaviour.

It is also important that all children are praised and rewarded for adhering to the guidelines and recommendations outlined in this booklet and setting a fine example to others.

We thank you for your ongoing cooperation and support.

Cheryl Clark
Principal

Jodi Craig
Assistant Principal

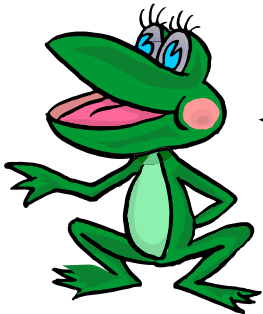
"Always treat each other with respect"

Remember

- *Speak nicely*
- *Cooperate with others*
- *Ask permission*
- *Share*
- *Take turns*
- *Smile and be polite*



By doing this.....



- ❖ *People will want to be with you*
- ❖ *It will be easy to make friends*
- ❖ *Games will be more enjoyable*

But if we don't.....

- *It will be hard to make friends*
- *People won't want to play with you*
- *Joining in will be hard*
- *You may have to apologise*
- *You may miss out on some of your free time or favourite activities*



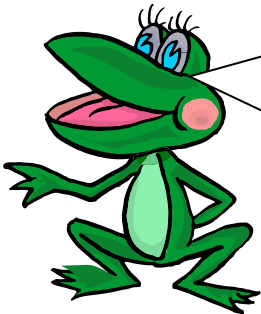
“Always follow teacher’s instructions”

Remember

- ***Listen to the teacher to help learn new things***
- ***If you don’t understand something ask the proper way***
- ***Instructions may be given to keep you safe***



By doing this.....



- ❖ ***Your work will be easier***
- ❖ ***You and others will be safer***
- ❖ ***You will be happy with your results and your school report will be better***
- ❖ ***You will know what’s going on***

Because if we don’t!

- ***You will feel unhappy and may miss out***
- ***You will be required to stay in, miss out, do extra work, write apologies or discuss your problem***
- ***Your work may be difficult and your results and reports may suffer***
- ***Your parents may be contacted by phone or by letter in order to bring important matters to their attention or to talk about further action!***



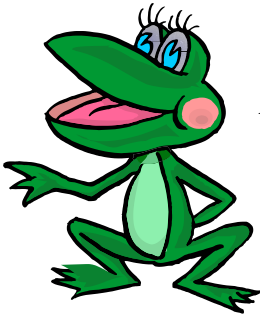
“Work and play safely in the correct areas”

Remember



- ***Play in the right areas***
- ***Use equipment properly***
- ***Keep ball games away from the buildings and roads***
- ***Never run in corridors or classrooms***

By doing this.....



- ❖ ***You and others will be safer***
- ❖ ***Games will be fun***
- ❖ ***Balls will not go on the roof or roads***
- ❖ ***Play times will be happy times***

Because if we don't!

- ***You may hurt someone***
- ***You may miss out on your play time***
- ***Balls may go on the roof or road***
- ***Your parents may be contacted by phone or by letter in order to bring important matters to their attention or to talk about further action!***
- ***Joining in and having fun with other children may be difficult***



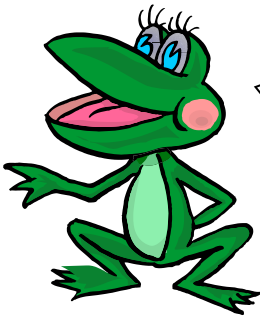
“Be helpful and caring to others”

Remember

- **Think about others and how they might feel**
- **Be careful**
- **Ask permission**
- **Cooperate when you are playing**
- **Ask people if they need your help**



By doing this.....



- ❖ **People will want to be with you**
- ❖ **You and your friends will be safer**
- ❖ **People will trust you in important situations**
- ❖ **Joining in will be easier**
- ❖ **Everyone will be proud of you**

Because if we don't!

- **People will not want to be with you**
- **You will not make and keep friends**
- **People will not trust you**
- **Joining in may be difficult**
- **People may not be supportive of you**



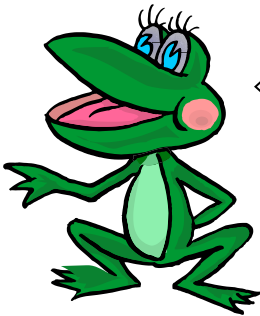
“Always follow classroom rules”

Remember

- *Understand that rules are a part of life*
- *Teachers have rules to help us learn*
- *Rules are made to help us all*
- *Rules are made to keep us safe*



By doing this.....



- ❖ *Your day will be happier*
- ❖ *Everyone will be proud of you and see how cooperative you can be*
- ❖ *You will be safer and learn more*
- ❖ *You will be a great team person who is respected by others*

Because if we don't!

- You may be hurt or have a sad day
- **Others might have trouble trusting you**
- You may find learning more difficult
- **Others may not be safe and happy around you**
- You might not be able to do your best
- **People may not choose to work with you**



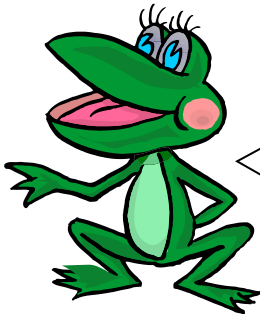
“Never accept bullying or be a bully!”

Remember



- *Be kind and considerate to others*
- *Everyone is different. Think about the way people feel and how you would feel*
- *Everyone has the right to feel happy and safe*

By doing this.....



- ❖ *People will want to be your friend*
- ❖ *You and your friends will be safer*
- ❖ *People will trust you in important situations*
- ❖ *Joining in will be easier*
- ❖ *Everyone will be proud of you*

Because if we don't!

- *People will not want to be with you*
- *You will not make and keep friends*
- *People will not trust you*
- *Joining in may be difficult*
- *People may not be supportive of you*



Frankston Heights Primary School does not accept any bullying

***Bullying may be physical - by hurting others
Bullying may be emotional – leaving someone out
Bullying may be verbal – name calling, teasing, etc***

The steps Frankston Heights Primary School follows when rules are broken

Circumstances will determine the steps taken

- Step One –** ***Warning / Spoken to by a teacher***
- Step Two –** ***A reminder to behave appropriately***
- Step Three –** **I may be withdrawn from the playground or sent to another classroom and miss out on some play time or stay in the classroom to complete unfinished work**
- Step Four -** **I will have to go to the office. I might get a detention or other appropriate consequence**
- Step Five -** **My parents will be notified**
- Step Six -** **A meeting will be held between myself, my parents and the principal to develop a behaviour plan .**
- Step Seven -** **My principal will have to take further action!**



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