

# Parent Payment Policy

## FRANKSTON HEIGHTS PRIMARY SCHOOL

### PARENT PAYMENT CHARGES

- These are outlined in our Parent Payments Charge form for each year level and are distributed to families during terms 3 or 4 each year. This form does not include costs for uniforms, camps, excursions/incursions, swimming, sports activities etc.
- We ask for the financial support of families in the form of Parent Payment Charges in order to ensure that our students have access to an educational program that provides a range of opportunities and rich learning experiences.

### PAYMENT ARRANGEMENTS AND METHODS

Families can make payments by -

- Cash
- BPay
- EFTPOS
- Direct Debit
- Credit Card (in person only)
- Centrepay (Centrelink Direct Debit).

### FAMILY SUPPORT OPTIONS

- Second hand uniforms (when available).
- CSEF (for families with pension/health care card holders)
- State Schools Relief
- Centrepay

### CONSIDERATION OF HARDSHIP

Parents experiencing hardship with paying their Parent Payment Charges can discuss arrangements with either the Principal, Cheryl Clark or Business Manager, Maria Ryan (in person, by phone or email). All forms of assistance including instalment schedules, Centrepay or support from outside agencies can be discussed to assist these families. All information regarding hardship will be treated in the strictest confidence with the family involved.

### COMMUNICATION WITH FAMILIES

- The Parent Payment Policy and Implementation will be available on the school's website at [www.frankstonhths-ps.vic.edu.au](http://www.frankstonhths-ps.vic.edu.au) Information regarding this Policy will also be communicated with the school community via our newsletter.
- For general inquiries or complaints about Parent Payment Charges, please contact the school office on 9783 4988.

### MONITORING AND REVIEW OF THE IMPLEMENTATION OF THE POLICY

This policy will be reviewed as part of the school's three-year review cycle. School Council will review the level and purpose of parent payments and voluntary contributions annually and in doing so will be consistent with any advice or instruction received from the Department of Education.

Date of approval by School Council: 17/10/2016